



## Certificate of Insurance Request

If any questions, please contact Suzy.

COI's will be delivered within 2 business days after agent has contacted insured and gathered the below information.

Name of Insured as it appears in EZLynx

Policy Number

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Requested By

Is the COI needed before 2 business days?

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Yes

No

Name and Address of Certificate Holder.

If yes, please explain.

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Email or Fax of Certificate Holder

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Does the Certificate Holder want to be named as Additional Insured?

Yes

No

Additional Insured Names

Is there a contractual obligation to name the above additionally insured (if no, explain why needed)?

Yes

No

If no, explain why needed.

Adding additional insureds may result in an additional cost. Has the insured been informed of the additional cost?

Yes

No

Does the insured wish to proceed regardless of not knowing the extra cost?

Yes

No

Detailed Job Description: describe the work the named insurance will perform for the additional insured.

What is the requested Additional Insured's relationship to you? (General Contractor, Investor, Property Manager, Etc.)